

Dear FBOAES member,

The 16th Annual General Meeting of the Federal Bank Officers Association Educational Society is all set to take place. We extend a warm welcome to everyone attending this meeting. To make sure it's convenient for you, we have consolidated the guidelines while attending the meeting.

- 1. Conveyance**
- 2. Registration**
- 3. Programme**
- 4. Election**
- 5. Helpline**

### **1.Conveyance**

Conveyance available from various locations.

Aluva near, FBOA Office, Time 9.00 a.m., Contact Sri Sandeep, FBOA Office, 90206 59013

Aluva , near FBOA Office, Time 9.30 a.m. Contact Sri Sudarsan, FBOA Office, +91 97455 96045

Vytilla, Ernakulam, Time 9.00 a.m, Contact Sri K P Nandakumar, 99614 75326 K P (FBROF) Vyttila starts at 9 .00 am,

Thrissur, Near Federal Bank, Regional Office, ST Nagar, Contact Sri Mathew K M , (FBOA) 98479 5464

### **2.Registration**

Registration will be open from 9:00 a.m. to 2:00 p.m. at the venue, with five counters available for registrations.

Counter Number 1 – for PF Number 1 to 2000

Counter Number 2 – PF Number 2001 to 3300

Counter Number 3- PF Number 3301- 6200

Counter Number 4- PF Number 6201- 20000

Counter Number 4 – Patron/ Grand Patron/ Scholarship

Please bring a photo ID card, mention your PF number at the counter, sign, and collect the General Secretary's report and Gift coupon from the registration counter.

### **3.Programme**

The meeting will commence at 10:00 a.m. Lunch break from 12:00 p.m. to 1:00 p.m. The deliberation session will resume after the break.

Food will be served in the canteen. Vegetarian options are available. There are 20 water dispensers arranged throughout the area. Tea and snacks will be served in the morning and evening.

#### **4.Election**

The voting module will be open for four hours from 11.00 a.m. to 3.00 p.m. Voting can be done through Weblink or the FBOAES app on a mobile device or any system.

Weblink for voting is <https://esmembers.fboa.net/>

Link to download Andriod app

<https://play.google.com/store/apps/details?id=com.fbunion.society.Y2023&pli=1>

link to download the IOS app

<https://apps.apple.com/us/app/fboaes/id1586935729>

#### **Guidelines for the voting**

Access the Weblink from a mobile or laptop.

Enter the mobile number registered with FBOAES

Wait for OTP. OTP will be sent to mobile and to the registered email ID

Enter the OTP received and log in.

Click on the voting button.

Select the candidates for Managing Committee -Women

Click SAVE/ SAVE as a draft

Select the candidates for Managing Committee - General

Click SAVE/SAVE as a draft.

**Press /click the SUBMIT button.** A message to confirm the details will appear. Confirm and SUBMIT

Voting is online and can be done through a mobile or any system.

We have enabled 50 computers at FISAT additionally.

If you encounter any problems related to User ID, OTP, or similar issues, please forward them to [fboaes@gmail.com](mailto:fboaes@gmail.com).

### **5. Helpline**

We understand that you may encounter certain situations where you need help. To ensure that we can provide timely and practical support, we have opened a dedicated helpdesk for your assistance

Sri Shinto, +91 85477 04139, FISAT

Sri Sino Varghese, +91 9446719306, FISAT

Sri Rajesh TR, +91 97451 00749, FISAT

Sri Jithesh +91 98474 10018, FISAT

Sri Radhakrishnan, +91 92499 75537, FBOA Office

Election Commissioners

Sri K R Subramanian, Chief Presiding Officer, 9446934469

Sri C J Augustine, Joint Presiding Officer, 97462 60490

**Important: We cannot distribute plastic carry bags as part of the Mookkannoor Clean project. I appreciate your cooperation.**

It would be a pleasure to meet you in person on tomorrow.

Shimith P R

Secretary, FBOAES